



FEBRUARY 2014 NEWSLETTER

Oshkosh Auxiliary Police meeting:

February 12, 2014. 6:00 PM – Tour of the Winnebago County Jail and Dispatch Center

Meet at 6:00 PM in the Rick Meyer Room (In the main foyer of the building)

NO cell phones, purses, jackets, knives etc allowed in the jail.

You may leave your belongings in your vehicle, or in our meeting room.

Agenda:

6:00 – 6:45	Group #1 Tour Dispatch	Group #2 Tour Jail
6:45 – 7:30	Group #1 Tour Jail	Group #2 Tour Dispatch
7:30 – 8:00	General meeting held in the Rick Meyer Room	

After our meeting, we will adjourn, leave the Sheriff's Office and reconvene at the **Glass Nickel Pizza Company**, 2407 Jackson Street for pizza and refreshments.

EVENTS SCHEDULED FOR JANUARY and FEBRUARY (Oshkosh, Wisconsin's Event City)

February 13	<u>Thursday</u>	O.W.H.S. Parking Lot Detail	5:30 PM – 9:30 PM	2-4 APO's
Feb. 13-14	Thur-Fri	Special Olympics Polar Plunge (Security)	4:00 PM – 8:00 AM	2 ea. Shift
February 14	Friday	O.N.H.S. Basketball vs Kimberly	5:30 PM – 9:30 PM	2-4 APO's
Feb. 14-15	Fri-Sat	Special Olympics Polar Plunge (Security)	4:00 PM – 8:00 AM	2 ea. Shift
February 15	Saturday	Special Olympics Polar Plunge (Traffic)	8:00 AM – 4:00 PM	6 ea. Shift
February 20	<u>Thursday</u>	O.W.H.S. Basketball vs Kimberly	5:30 PM – 9:30 PM	2-4 APO's
February 21	Friday	O.W.H.S. Basketball vs Neenah	5:30 PM – 9:30 PM	2-4 APO's
Feb. 21-22	Fri-Sat	Battle on Bago (Security)	10:00 PM – 6:00 AM	2 ea. Shift
February 22	Saturday	Battle on Bago (Traffic)	8:00 AM – 5:00 PM	6 ea. Shift
February 28	Friday	WIAA Basketball Regionals at O.N.H.S	5:30 PM – 9:30 PM	2-4 APO's
March 1	Saturday	WIAA Basketball Regionals at O.N.H.S	5:30 PM – 9:30 PM	2-4 APO's
March 8	Saturday	E.A.A. Hops and Props	4:00 PM – 8:00 PM	4-6 APO's
March 15	Saturday	Shamrock Shuffle 5k Run/Walk	9:30 AM – 11:30 AM	4-6 APO's
March 15	Saturday	St. Patrick's Day Parade	5:30 PM – 8:00 PM	6-8 APO's
April 5	Saturday	Bay Lakes Explorer Competition (FVTC-A)	7:00 AM – 5:00 PM	4-6 APO's
April 12	Saturday	Spring Pub Crawl	6:30 PM – 2:00 AM	AMAP
April 13	Sunday	Oshkosh Half-Marathon	6:15 AM – 11:00 AM	AMAP
April 17	Thursday	LGBTQ Ally March at UW-O	6:15 PM – 7:15 PM	4-6 APO's
April 26	Saturday	Run Away to the Bay	6:45 AM – 10:30 AM	4-6 APO's
April 26	Saturday	Walk for Suicide Awareness	8:45 AM – 10:00 AM	4-6 APO's

- Notes:
- 1) 2/21/14 game is a make-up game resulting from the weather cancelled game originally scheduled for 1/14/14
 - 2) Regional Playoff games – North will host the February 28th game. The outcome of that game will determine the status of the March 1st game,
 - 3) Details on 3/15/14 are a morning and evening event
 - 4) 4/12/14 and 4/13/14 have back to back large events (Pub Crawl and Half Marathon)
 - 5) Details on 4/26/14 are overlapping events

Auxiliary Police Honor Guard:

We established our first designated Honor Guard Team in June 1999 after a successful fund raising drive that allowed our Unit to purchase the flags and uniform equipment still in use today. Our Team was new, untrained and mostly self taught. Always attempting to improve the performance of the Team, we were made aware of a training opportunity conducted by the Minnesota Law Enforcement Memorial Association.

This group conducts an annual week long Law Enforcement Honor Guard camp to train attendees on the specifics of Honor Guard techniques and operations. The training is held at Camp Ripley Military Reservation, near Brainerd Minnesota. **Deputy Chief Scott Footit** and Past member **Mike Schaff** were selected to attend the week long training camp and then return to train the rest of our Team.

Since that time, all the Honor Guard members who received training on the specifics of Honor Guard techniques and operations have left the Team.

In connection with our recent development of the Auxiliary Bike Patrol Team, we established specific Policies and Procedures on how the team operates. Along with many other requirements, a minimum training requirement has been established.

We felt the significance of our Honor Guard Team required a similar effort. Using the OPD Honor Guard Policies and Procedures as a guide line, we have developed our own document. Our new policy covers the following areas:

- Purpose of the policy
- General policy statement, Definitions
- Membership application, selection and dismissal process
- Training & Equipment
- Uniforms & Personal appearance
- General procedures and deployment of the Honor Guard

We have disbanded our current team and will go about the process of re-establishing a new team which will conform to the guidelines created.

One of the policy requirement states: “The Honor Guard Commander will coordinate all activities relating to the operation and deployment of the Honor Guard”. Furthermore, in the Definitions section of the policy, it states: “Honor Guard Commander: A ranking officer or supervisor of the Auxiliary who is appointed by the Auxiliary Chief to act as the Commander of the Honor Guard”.

Deputy Chief Footit has volunteered, and I have selected him to hold the position of Honor Guard Commander; he will review the specifics of the new Policies and Procedures at our February meeting. Copies of the new procedures will be made available to all members. The process of applying for membership with the Team is explained in detail as part of the policy manual.



Auxiliary Police Inaugural Color Guard – 2000



Auxiliary Police Color Guard – 2013

Call-out – Timbuktu Structure Fire:

I received the call from **Sgt. Kroening** at about 7:50 AM Sunday morning January 5th. He requested staffing from 10:00 AM through 4:00 PM Monday January 6th to secure the fire scene until a complete investigation could be performed.

My first two calls were to **Deputy Chief Scott Footit** and **Captain Joe Youngbauer**, explaining the situation and the scope of our involvement, requesting them to prepare and deploy our Command Trailer to the scene. A few calls in less than an hour I had the entire detail covered. The following Auxiliary Officers quickly and without hesitation volunteered to work the fire scene:

Sunday January 12, 2014. 10:00 AM – 2:00 PM

Sunday January 12, 2014. 2:00 PM – 7:00 PM

Sunday Jan. 12, 7:00 PM – Monday Jan. 13, 2:00 AM

Monday January 13, 2014. 2:00 AM – 6:00 AM

Monday January 13, 2014. 6:00 AM – Noon

Monday January 13, 2014. Noon – 4:00 PM

Sgt. Ron O’Bright

Officer Alex Williams

Officer Dylan Brown

Officer Dennis Edwards

Officer Sarah Herbst

Officer Shawna Russell

After deploying the Command Trailer, **Captain Joe Youngbauer** remained at the scene assisting and providing supervision until mid afternoon. **Captain Youngbauer** returned in the middle of the night, at approximately 2:00 AM to check on the overnight shift and insure everything was going well. **Deputy Chief Scott Footit** returned to the scene several times on Monday, checking on the status of those working, refilling the generator fuel tanks and furnace propane tanks.

Sgt. Kroening called me at work on Monday early afternoon indicating the investigation may take longer than originally anticipated. He requested we continue to staff the scene throughout the remainder of Monday until Tuesday 9:00 AM.

I immediately began making phone calls to cover those additional hours. In less than 10 minutes after I received the call from **Sgt. Kroening**, volunteers were obtained to cover the additional scene security hours:

Monday January 13, 2014. 4:00 PM – 8:00 PM

Monday January 13, 2014. 8:00 PM – Midnight

Tuesday January 14, Midnight – 9:00 AM

Sgt. Ron O’Bright

Officer Dennis Edwards

Officer Alex Williams & Officer Matt Kirby

At about 4:00 PM, I received a call that the investigation was completed and we could cancel any further coverage.

A ranking staff meeting was held Wednesday January 15th. At that meeting we held a debriefing of the Timbuktu detail. All ranking officers present were in agreement that the entire event went flawlessly. Each and every person involved, performed exactly as planned.

I’ve said it before, and will continue to say...I’m am constantly amazed at the response I receive when making call-out phone calls to our Unit members! Almost without exception I receive positive responses to my requests for help. This speaks of the dedication and commitment each of you shows to the Community, Department and Auxiliary Unit! I simply can’t **Thank You** enough for your excellent response and performance to this and every call-out we respond to.



Thank You notes:

Celebration of Lights –

Oshkosh Police Lieutenant Steve Weyers sent an e-mail to thank all those who worked the Celebration of Lights detail at Menominee Park. He commented that he greatly appreciated all the efforts of those who worked this year, keeping the event safe and free of damage. **Lieutenant Weyers** closed by saying “Your professionalism and dedication is truly appreciated”.

Timbuktu Structure Fire –



Oshkosh Police Chief Scott Greuel submitted appreciation letters to all those who worked the detail. His letter expressed his sincere gratitude and appreciation for the assistance those that worked provided at the structural fire. Furthermore he praised those who responded to this call-out, indicating the Auxiliary Officers who worked “rose over and beyond the call of duty to ensure the safety and security of the citizens in our community”. He closed his remarks stating the actions taken by the Auxiliary members who assisted at the fire scene are what make the Oshkosh Auxiliary Police such a valuable asset to the department and the community.

Sergeant Matt Kroening submitted a thank you letter commending all who were involved in responding to the site security detail during the Timbuktu structure fire investigation. Sgt. Kroening commented that although our response looked seamless from an outside perspective, he recognizes that such a response can only be accomplished with a great deal of effort. He went on to congratulate both Auxiliary Command Staff and the dedicated Officers who assisted. He closed indicating he is extremely proud to be affiliated with the Oshkosh Auxiliary Police and the actions taken that day only strengthens his pride in the Unit.

Oshkosh Fire Chief Timothy Franz submitted a thank you e-mail to **Oshkosh Police Chief Scott Greuel** on behalf of both he and **Oshkosh Fire Battalion Chief Boettcher** for our assistance at the Timbuktu structure fire investigation. Chief Franz commented that our involvement maintaining site security overnight and during the investigation was a seamless transition. The interaction between the groups was excellent and the actions of those working were very professional and respectful to both Chief Franz and his staff. Chief Franz’s thank you note was read to OPD Officers at resume.

Deputy Chief Scott Footit reported that when he went to U-Haul to fill the Command Trailer propane tanks after finishing the fire detail, U-Haul told him that as a Thank you for the volunteer service we perform for the community, they would donate the cost to re-fill the propane tanks.

Audit Committee:

Per Article III Section 6 of the Oshkosh Auxiliary Police Association by-Laws-

Captain Vicky Schroeder, as Chairperson of the Audit Committee will present her report to the membership as part of the February meeting.

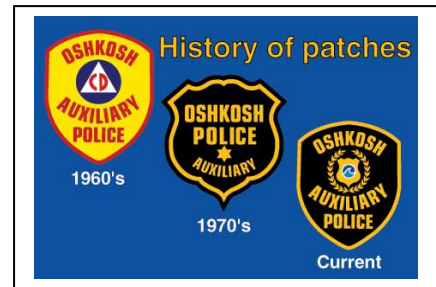
Social Committee Updates:

55th Anniversary and Awards Dinner

Robbins Restaurant, **Saturday April 5, 2014**. Cocktails at 5:30 PM, Dinner at 6:30 PM, Service awards presentation to follow.

Reservations accompanied by a \$20.00 deposit (refunded at the dinner) must be made by March 30th with **Deputy Chief Footit**. Members and guest are invited, no children please. This event is open to all members regardless of the number of events worked. All members are encouraged to attend!

Oshkosh Auxiliary Police
1959 – 2015
55 Years Serving the Oshkosh Police Department
And Citizens of Oshkosh



Wisconsin Timber Rattlers Baseball Game

Wednesday, May 21, 2014.

6:30 PM at the Fox Cities Stadium in Grand Chute,
Wisconsin Timber Rattlers vs. Kane County Cougars
Wednesday is "Bang for your Buck night".

Cher-Make hotdogs, Sodas or Miller beer for just \$1.00 each!

This is a Family Event!

Please contact **Capt. Youngbauer** for further information.

Please make certain you get your ticket money to Joe as soon as possible, so he is able to secure our group discount.

Communications:

As was mentioned at our January meeting, the Celebration of Lights Committee is looking for applicants to perform the daily task of opening, attending to and closing their display for the 2014 season.

This is a daily task that was in the past alternated by two employees. Significant duties include but are not limited to, opening the park gates, turning on lights and displays, servicing various areas such as Santa's and the Elves workshops, cleaning duties, restocking supplies, replacing display light bulbs, addressing display malfunctions and daily shutdown of the site.

This opportunity is presented at the request of the Celebration of Lights Committee and would not be an official Oshkosh Auxiliary Police assignment. We present it as a paid employment opportunity for any Auxiliary member who may wish to investigate it further.

If you would like more information or are interested in applying for the seasonal position, please contact me for further details.



Personnel:

Auxiliary Officer **Sarah Herbst** has submitted her resignation from the Unit effective immediately. Sarah has been with our Unit since August 2013 and has been very active in the relatively short time she's been with us. Sarah majored in Criminal Justice at UW Oshkosh and graduated in December 2012 and then graduated from the Law Enforcement Recruit Academy in April 2013. Sarah is leaving the Unit as she has accepted a sworn position with the Lake Delton WI. Police Department. We thank her for the time she volunteered with our Unit, and wish her much success as she begins her Law Enforcement career.

Minutes from Oshkosh Auxiliary Police Meeting January 8, 2014

Meeting was held in the OPD training room with 23 officers attending including OPD Officer M. Harris.

Training was Policy Review presented by OPD Officer M. Harris.

Past Details -- Celebration of Lights involved many hours and no issues. OAP Officer Dylan Brown had the most hours followed by Officer Shawna Russell and Matt Kirby. Thank you to all who worked that security detail.

Jan. 3rd basketball game at West High School had some issues with alcohol. OPD officers were called to respond to the situation which involved 20 students being removed from the gym for PBT testing. OAP Sgt. O'Bright was the only officer working the game. This incident reflects the need for more than one officer working the games.

New Details were presented and officers signed up for working them.

Vehicles were washed by Capt. Youngbauer due to the salt buildup. Any officer using a vehicle needs to be sure to clean out the inside when they are done using it. Remove all trash, put things back where they were, turn cell phone and scanner off and do any other thing that is needed to leave the vehicle in good condition. If there are any incidents involving a vehicle, such as a scrape, dent etc., outside or inside, tell Deputy Chief Footit as soon as possible.

Timber Ratter game tickets will be purchased by Capt. Youngbauer for attending a game. He will check into a date for the unit.

Radio usage --- if you accidentally push the emergency button and dispatch asks if you are ok, respond and then hold the emergency button down for at least 10 seconds. That will reset it.

Celebration of Lights committee offered a paid position to any auxiliary officer interested in working for them. It would include a variety of things and would not be associated with the Auxiliary Police. If interested, contact Chief Suess.

Meeting adjourned.

Respectfully submitted by
Sgt. Mary Knudsen, Secretary

Minutes from Oshkosh Auxiliary Police Ranking Officer's Meeting January 15, 2014

Meeting was held in the Erickson Room at OPD with Chief Suess, Deputy Chief Footit, Capt. Youngbauer, Capt. Gutche, Capt. Schroeder, Lt. Schouten, Lt. Oestreich, Sgt. Knudsen, Sgt. Winkler and Sgt. O'Bright attending. Lt. Pappenfuss was excused due to illness.

Timbuktu fire call out was discussed and noted that it was one of the best response procedures as all went like clock work from the initial call from OPD until officers were at the scene for security. Capt. Youngbauer and Deputy Chief Footit deployed the command trailer to the scene. Officers working security kept logs of activities while on their watch and were turned over to the OPD investigative team at the end of the watch. All involved were appreciative of the unit's involvement and had many compliments. Thank you to all who were involved with that incident.

Treasurer report by Capt. Gutche indicated that some changes in record keeping will be implemented as needed. Cabinets for special uniforms will be purchased along with another scanner for the other squad car. Details worked involving donations were discussed. It was discovered that per city ordinance, there can not be a charge for working any parade or procession in the city. A replacement refrigerator for the Command Trailer has been ordered. The original refrigerator no longer is in working order.

Website update was given by Sgt's Knudsen and O'Bright. They met again with personnel at the city IT department and progress has been made with a hopeful start by the end of the month.

Honor Guard status was discussed. Chief Suess presented a policy that will oversee the Honor Guard operations. Honor Guard is an umbrella term which includes the Color Detail and the Funeral Detail. Specifics for each area were discussed and some changes made. The policy draft will now be presented to OPD for approval. Since this is a new policy with specifics for each area, the current Color Guard will be disbanded and will start over under the new policy procedures.

55th Anniversary Dinner was discussed to formulate what will be done and who will be involved. There will be awards given at the dinner which will be held April 5th, 2014 at Robbins restaurant.

Polo style shirts will be ordered by Capt. Schroeder. Samples of the shirts will be in the OAP office for officers to try on for size and then fill out the order form.

Meeting adjourned.

Respectfully submitted by
Sgt. Mary Knudsen, Secretary

Auxiliary Police office at OPD relocated:

Deputy Chief Footit advises...Effective immediately, the Auxiliary Uniform and Equipment Room has been re-located within the basement level at OPD; it is now located just outside the Break Room in Door B126. The unit Uniforms & Equipment will be housed in this room along with all of our Unit Portable Radio's. There is also a small desk and chair if you need to complete any paperwork or documentation. If you work a detail in the coming weeks, please note that you will have to check out a radio from room B126.

- Auxiliary Uniform and Equipment Room – B126 (General equipment and radio storage)
- Auxiliary Police Office – B119 (Work area and record storage for Command Staff personnel)

Special thanks:

Captain Gutche as his wife **Julie** for helping with the move.
Captain Schroeder for donating all the office furniture.

Next General Meeting:

March 12, 2014. 6:00 PM – Oshkosh Police Department Training Room

Next Ranking Officer Meeting:

March 19, 2014. 5:00 PM – Oshkosh Police Department, Erickson Meeting Room